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24 October 1973

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MEMORANDUM FOR: Director, Bureau of Intelligence and Research,  
Department of State  
Director, Defense Intelligence Agency  
Director of Central Intelligence (Attention: DD/I)

SUBJECT: Finished Intelligence Production Management

REFERENCE: DCI/IC Memorandum, DCI/IC 73-0601, dtd 31 July 73,  
Same Subject

1. Replies to reference from addressees have been received and reviewed. There was some confusion as to the categories of finished intelligence the IC Staff desired to include in a community Intelligence Production Registry File. It was not intended that the File include the kinds of scheduled products included in DIA's Defense Intelligence Production Schedules, (It is noted that DIA is now making its Defense Intelligence Production Schedules, Vols. I and II, available to both CIA and INR) nor daily or weekly current intelligence items, e.g., the Central Intelligence Bulletin (CIB) or the DIA Intelligence Summary (INTSUM). The registry file was intended to include that body of event-driven, usually non-scheduled production, both self-initiated and requestor-responsive, which takes place in the intelligence community, e.g., OCI Memorandums, DIA Intelligence Appraisals and Estimates, and Bureau of Intelligence and Research Intelligence Appraisals.

2. The reservations expressed by the community point up the fact that more documentation is necessary before a formal proposal for

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establishment of an Intelligence Production Registry File, possibly within COINS, should be proposed to USIB. One thing, however, remains clear. In a time of decreasing resources throughout the Intelligence Community, no agency can afford the luxury of a parochial, gamesmanship approach to intelligence production. Redundant production can only be justified if a clear purpose is served in providing the consumer with divergent views on a given topic. It is hoped that the IC Staff's revised approach to developing a production management file will contribute to that goal and meeting the management goals set forth by the President in letters to the DCI on 1 and 5 November 1971.

3. The IC proposal is that a regional Manual Test File be established for a period of three months beginning 1 January 1974. The Latin American region is suggested. File content would be generally as described in paragraph 2 of reference including the kinds of documents defined in paragraph 1, supra. Initial production programs for the file would be required by the IC/PRG by 18 December 1973. A combined schedule would be provided to addressees by 1 January 1974. Updates would be furnished to the IC/PRG by Gray Telephone each Friday after 1 January 1974 and changes, additions, and deletions would be provided to addressees the following Monday.

4. Upon completion of the 90-day Production Management File test, the IC/PRG will solicit comments and prepare recommendations for USIB consideration.

5. Comments on this revised proposal are requested by 15 November.

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